

How to Access Your CGC Receipts for Income Tax Purposes in MyRec

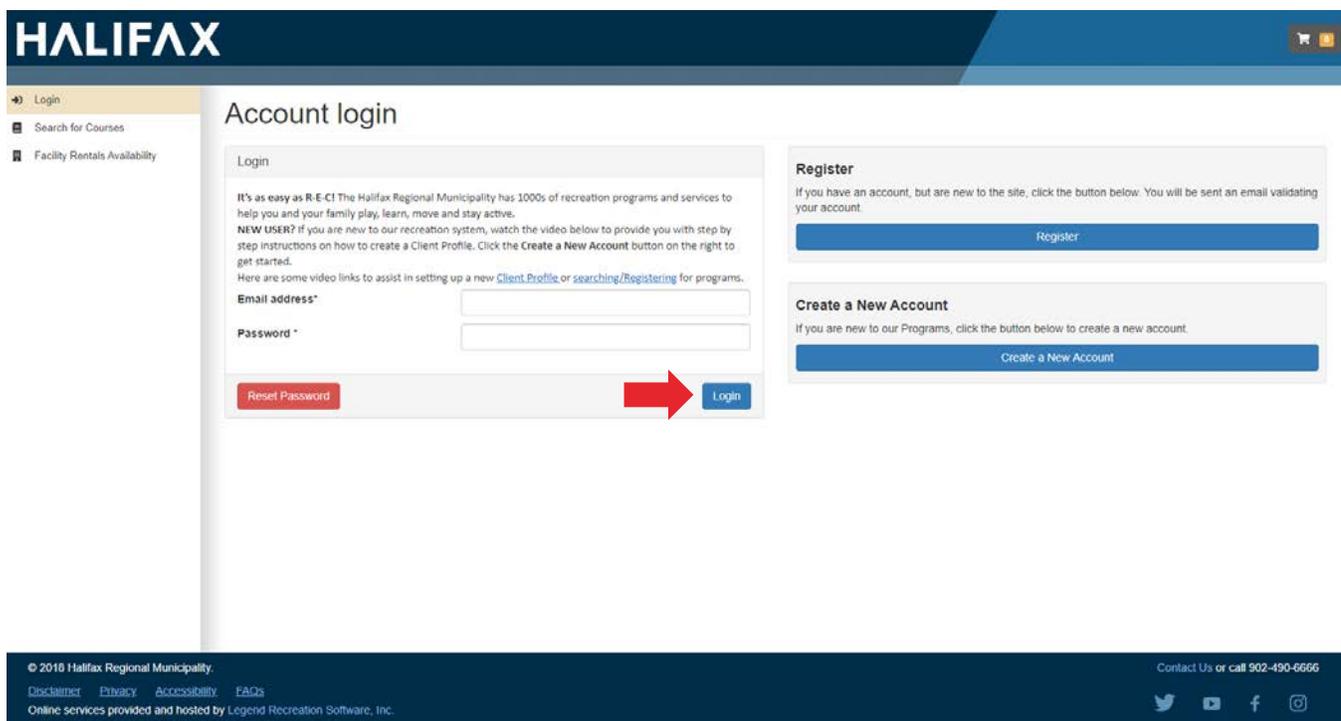
To access your CGC receipts for your income tax return in MyRec, follow the directions below. If you need additional help, please call Customer Service at 902.490.2400 ext. 7, Monday-Friday 8am-8pm, Saturday & Sunday 8am-5pm.

Step 1: Visit the online registration site: <https://recreation.halifax.ca/>

Please note: MyRec works best with Google Chrome.

Step 2: Log into your MyRec account.

- If you already have a MyRec account, great! You can use your existing MyRec login email and password to access your account and ensure your information is up to date.
- Don't have a MyRec account? [Click here](#) to read more on MyRec and to create a new account.



The screenshot shows the Halifax MyRec website's account login page. The header features the 'HALIFAX' logo on the left and a user profile icon on the right. A navigation menu on the left includes 'Login', 'Search for Courses', and 'Facility Rentals Availability'. The main content area is titled 'Account login' and is divided into three sections: 'Login', 'Register', and 'Create a New Account'. The 'Login' section contains a 'Login' button, a 'Reset Password' button, and a red arrow pointing to the 'Login' button. The 'Register' section contains a 'Register' button. The 'Create a New Account' section contains a 'Create a New Account' button. The footer includes copyright information for Halifax Regional Municipality (© 2018), links for 'Disclaimer', 'Privacy', 'Accessibility', and 'FAQs', contact information (902-490-6666), and social media icons for Twitter, YouTube, Facebook, and Instagram.

Step 3: Under My Account, select Bills and Payments.

HALIFAX

My Account

- Home
- Profile
- View Member Services
- Bills And Payments**
- View My Payment Schedules
- Payment Options
- Update Email Address
- Update Password

My Household

- Drop in Bookings
- Drop in Timetables
- Search for Courses
- Facility Rentals Availability
- View Bookings
- Log Off

Home

Notifications

This page allows you to access your Halifax Regional Municipality recreation account and keep track of your recreation registrations and more.

You have successfully set up your online profile.

Account details

Family member

It is important to us that we have all your family members connected to your account, please take a moment to verify that the details we have are correct.

Manage family members

Profile

It is important that we have your correct contact details. Please take a moment to verify and update your details.

Update profile

Make a booking

Drop-ins

Programs

Facility Rentals Availability

Step 4: Go to the Statement tab, set your date range and click Search.

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Bills and payments

Bills Multi-visit pass Credit **Statement** Rental Statement

Advanced search

From Date * Jan 18, 2015

To Date * Jan 18, 2021

Clear Filter

Search

Step 5: Check the Sale Date for the items you need for your taxes.

HALIFAX

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Bills and payments

Bills Multi-visit pass Credit **Statement** Rental Statement

Advanced search

From Date * Jan 01, 2021

To Date * Jun 01, 2021

Clear Filter

Search

Sale Date	Member	Item	Dates	Sessions	To Pay	Amount Due
Jan 04, 2021	631685	Sports Course: Sport Karate - Competition Class (Kata). From: 31 Jan 2021 09:00. To: 28 Mar 2021 09:00 For: 7 Sessions. At: Canada Games Centre		7	\$50.00	\$0.00
Jan 08, 2021	631687	Booking Charge Of Fitness Centre - 60min On: 08 Jan 2021 10:30. At: Canada Games Centre		1	\$11.00	\$0.00
Jan 08, 2021	631687	Booking Charge Of Fitness Centre - 60min On: 08 Jan 2021 12:00. At: Canada Games Centre		1	\$11.00	\$0.00
Jan 20, 2021	631685	Sports Course: Camps: March Break Camp. From: 15 Mar 2021 08:30. To: 19 Mar 2021 08:30 For: 5 Sessions. At: Canada Games Centre		5	\$195.00	\$170.00

Step 6: When all items are selected, click Print Statement.

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Bills and payments

Bills
 Multi-visit pass
 Credit
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 Rental Statement

Advanced search

From Date * Jan 01, 2021 To Date * Jun 01, 2021

Clear Filter Search

<input type="checkbox"/>	Sale Date	Member	Item	Dates	Sessions	To Pay	Amount Due
<input type="checkbox"/>	Jan 04, 2021	631685	Sports Course: Sport Karate - Competition Class (Kata) From: 31 Jan 2021 09:00 To: 28 Mar 2021 09:00 For: 7 Sessions. At: Canada Games Centre		7	\$50.00	\$0.00
<input type="checkbox"/>	Jan 08, 2021	631687	Booking Charge Of Fitness Centre - 60min On: 08 Jan 2021 10:30 At: Canada Games Centre		1	\$11.00	\$0.00
<input type="checkbox"/>	Jan 08, 2021	631687	Booking Charge Of Fitness Centre - 60min On: 08 Jan 2021 12:00 At: Canada Games Centre		1	\$11.00	\$0.00
<input checked="" type="checkbox"/>	Jan 20, 2021	631685	Sports Course: Camps: March Break Camp From: 16 Mar 2020 08:30 To: 20 Mar 2020 08:30 For: 5 Sessions. At: Canada Games Centre		5	\$195.00	\$170.00

Print Statement Build detailed statement

Step 7: You are done! Print or save your receipt.



Statement

Blake Stone
2066 Thomas Raddall Drive
Halifax, NS B4A 3B7

Date : 18 Jan 2021

Member No :

Purchases

Sale Date	Member No	Member No Paid By	Item	Start Date	End Date	Sessions	List Price	Discount	Total Paid	Payment Method	Balance	Tax
31 Dec 2020			Sports Course: Camps: March Break Camp From: 16 Mar 2020 08:30 To: 20 Mar 2020 08:30 For: 5 Sessions. At: Canada Games Centre	31 Dec 2020	30 Jan 2021	0	17.74	0.00	17.74		0.00	2.31
14 Jan 2021				14 Jan 2021	13 Feb 2021	0	17.74	0.00	17.74		0.00	2.31

Tax Breakdown

Member No	Tax Scheme	Rate Name	Rate	Amount
	HST	HST	15%	2.31

Payments

Member No	Payment Method	Payment Location	Amount
		Canada Games Centre	35.48

Members

Member No	Title	First Name	Last Name	Date of Birth

Credit Notes

Member No	Reason	Amount	Balance	Expiry Date
HRM164696				

