

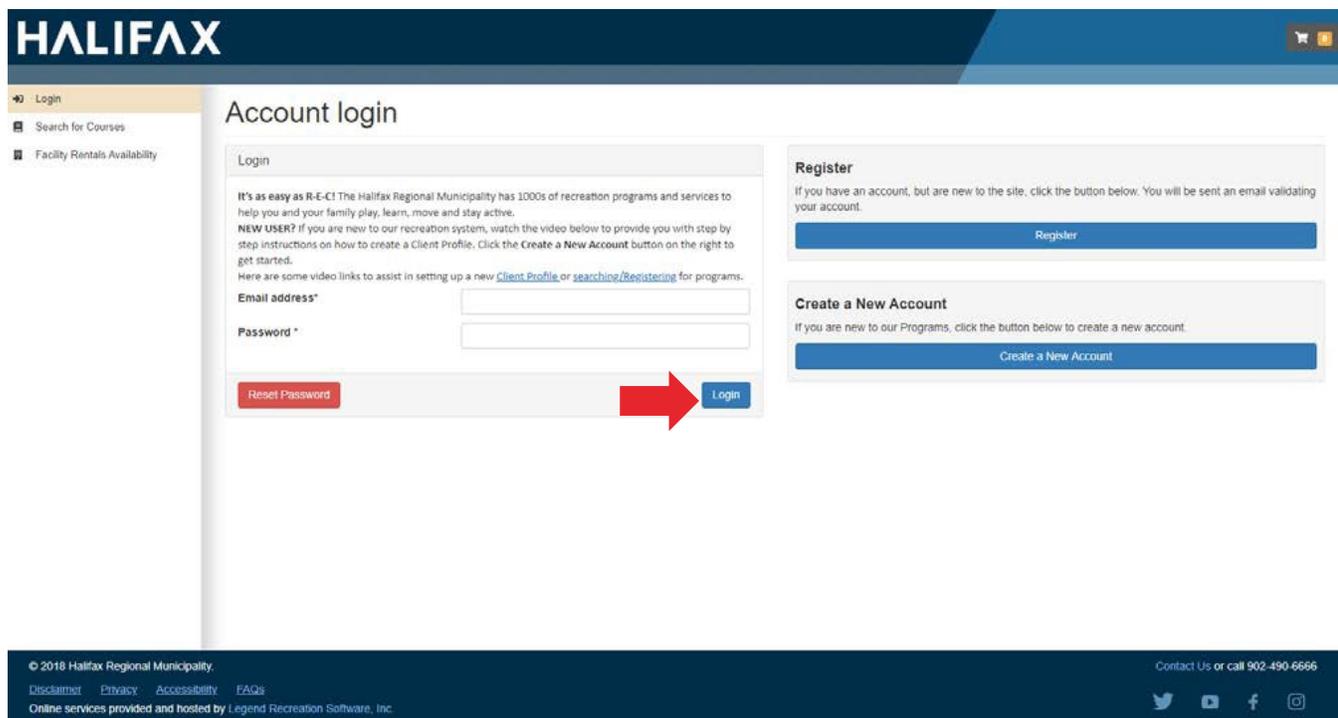
How To Book a CGC Activity in MyRec

To book a CGC activity in MyRec, follow the directions below. If you need additional help, please call Customer Service at 902.490.2400 ext. 7, Monday-Friday 8am-8pm, Saturday & Sunday 8am-5pm.

Step 1: Visit the online registration site: <https://recreation.halifax.ca/>

Please note: MyRec works best with Google Chrome.

Step 2: Log in to your MyRec account.



HALIFAX

Account login

Login

It's as easy as R-E-C! The Halifax Regional Municipality has 1000s of recreation programs and services to help you and your family play, learn, move and stay active.

NEW USER? If you are new to our recreation system, watch the video below to provide you with step by step instructions on how to create a Client Profile. Click the **Create a New Account** button on the right to get started.

Here are some video links to assist in setting up a new [Client Profile](#) or [searching/ Registering](#) for programs.

Email address*

Password *

[Reset Password](#) [Login](#)

Register

If you have an account, but are new to the site, click the button below. You will be sent an email validating your account.

[Register](#)

Create a New Account

If you are new to our Programs, click the button below to create a new account.

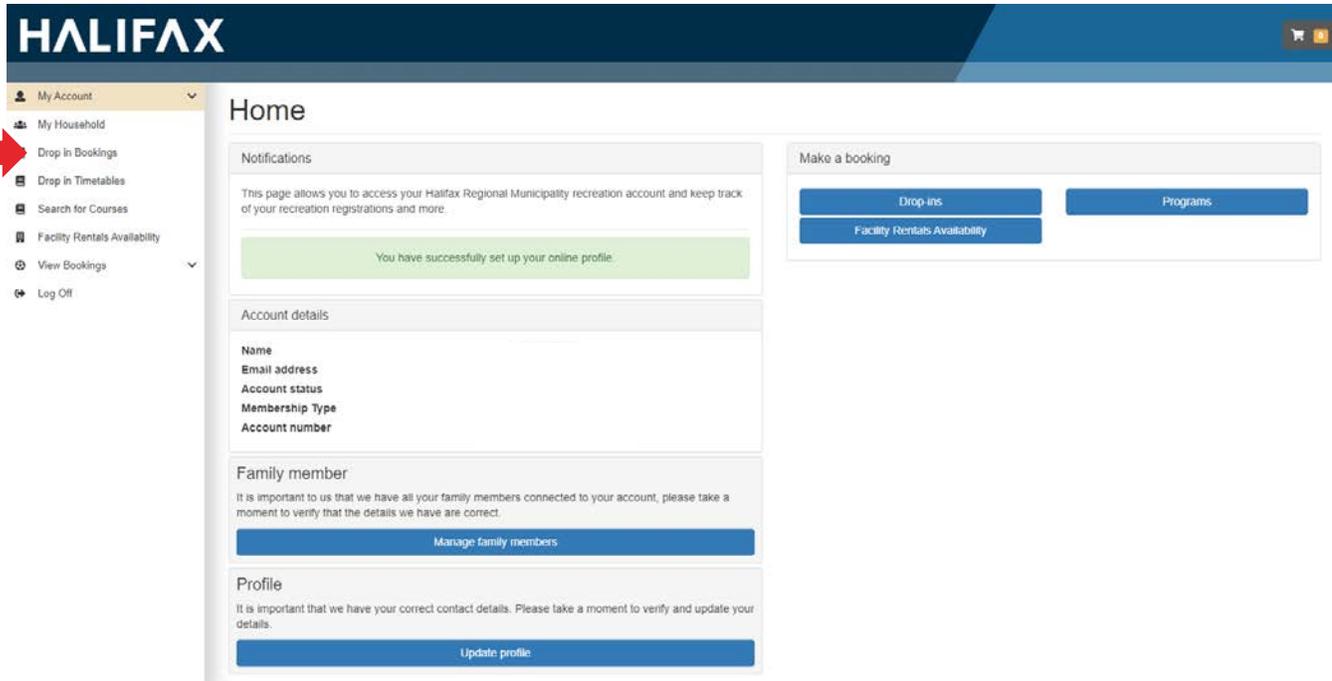
[Create a New Account](#)

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Online services provided and hosted by Legend Recreation Software, Inc.

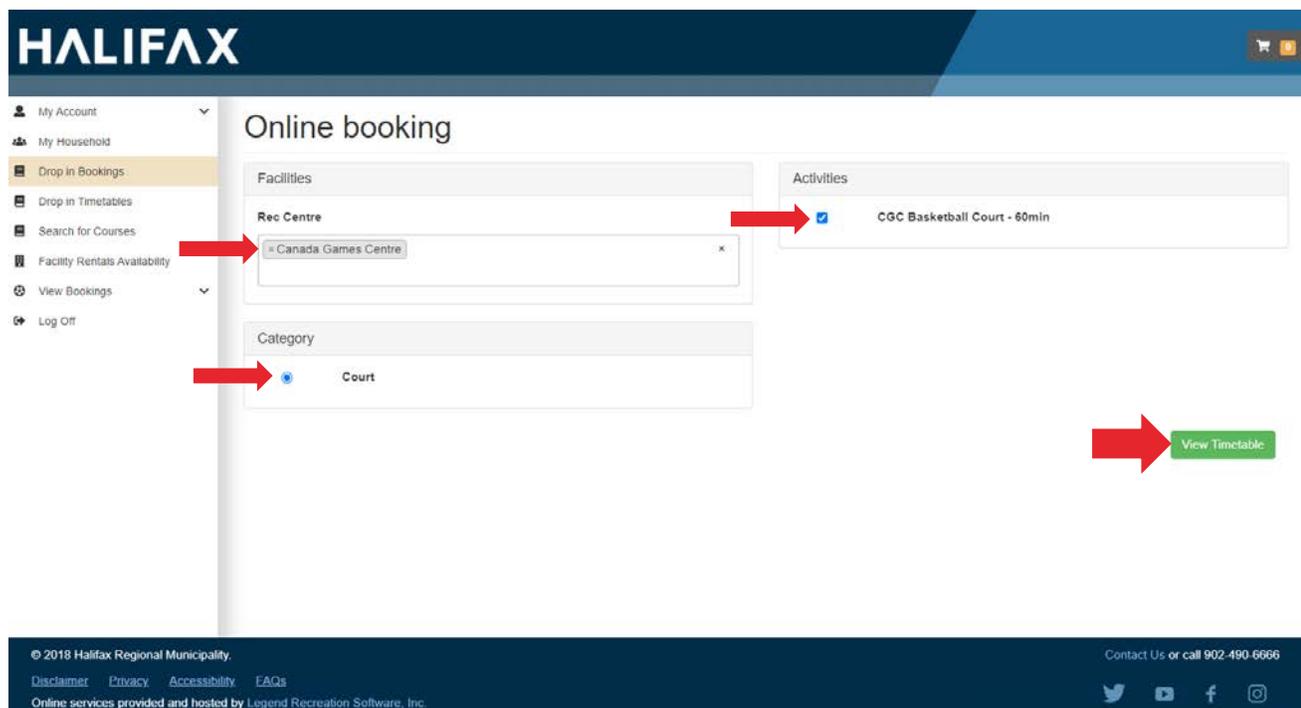
[Twitter](#) [YouTube](#) [Facebook](#) [Instagram](#)

Step 3: At the top left, select Drop-in Bookings.

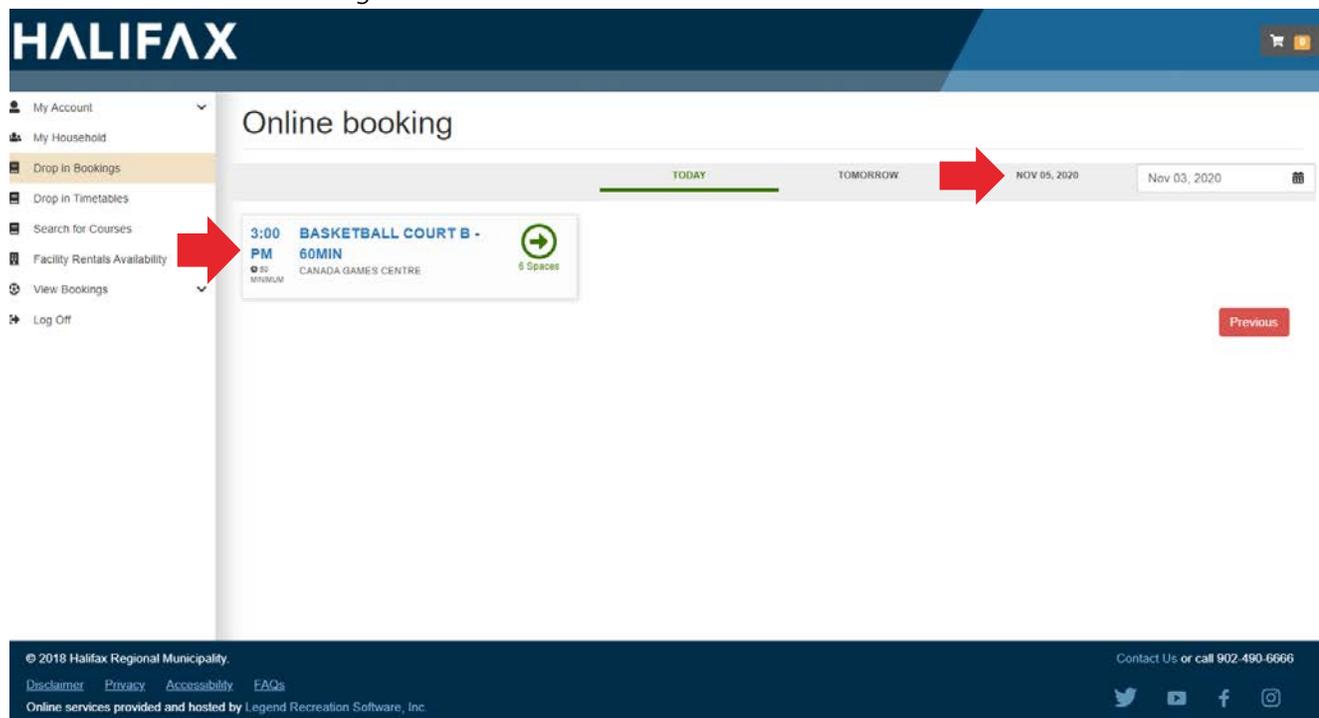


Step 4: Next select Rec Centre; Category; and Activities, then click View Timetable.

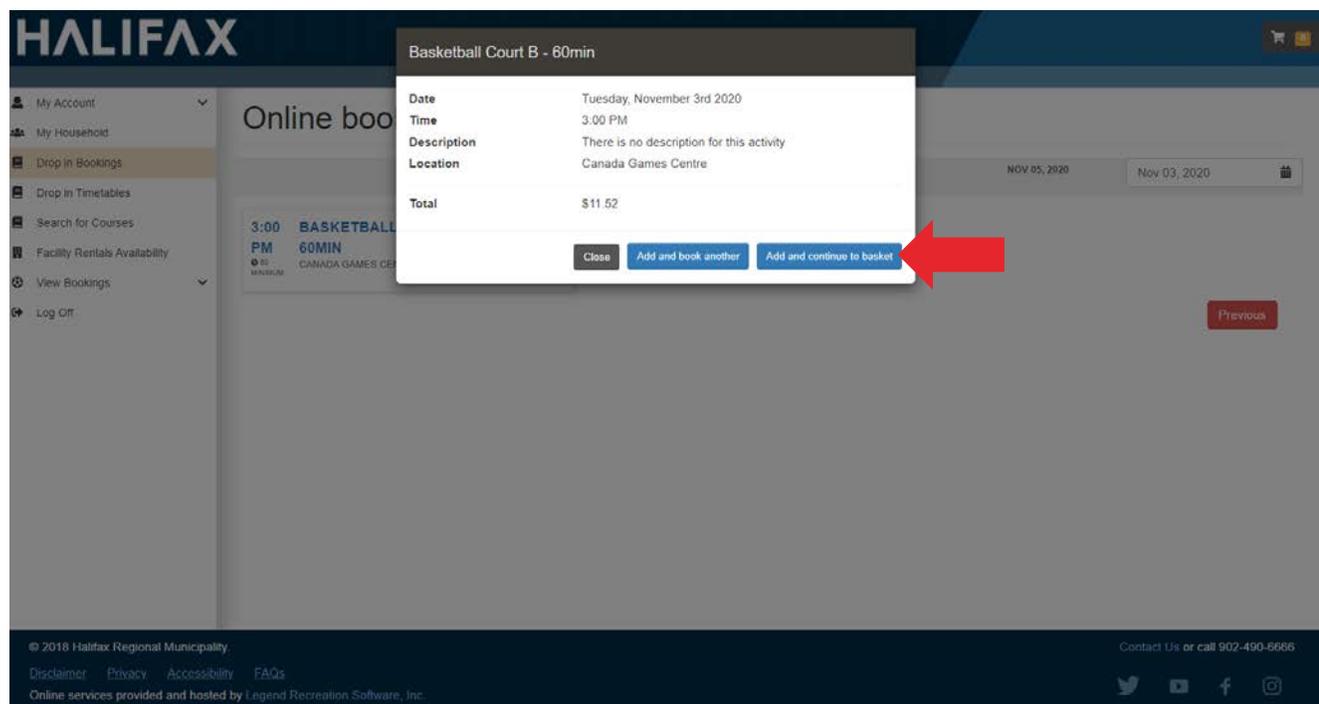
- **Facilities:** Under Rec Centre, select Canada Games Centre
- **Category:** Select your booking activity type — i.e. Court, Fitness Centre, Swim Lane
- **Activities:** Pick 1 (or more) activities/amenities — i.e. CGC Basketball Court – 60 min



Step 5: Select the time slots you want to book and click the green arrow to continue. To book up to 7 days out, select the calendar on the right.



Step 6: Select add and book another activity OR add and continue to basket.



Step 7: Continue and select I accept terms and conditions then confirm.

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Step 8: You are done! An email booking confirmation will be sent once booking/transaction is complete.

Add bookings to your calendar
Click the link or copy the URL into your calendar application to have your bookings automatically added to your calendar.
Subscribe